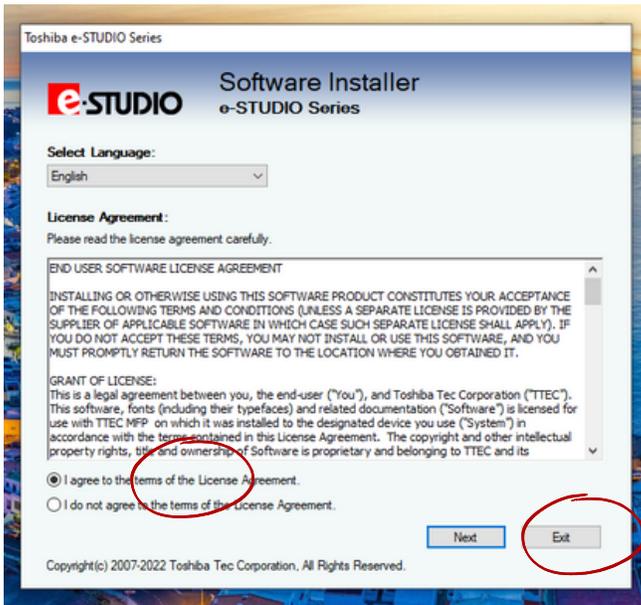
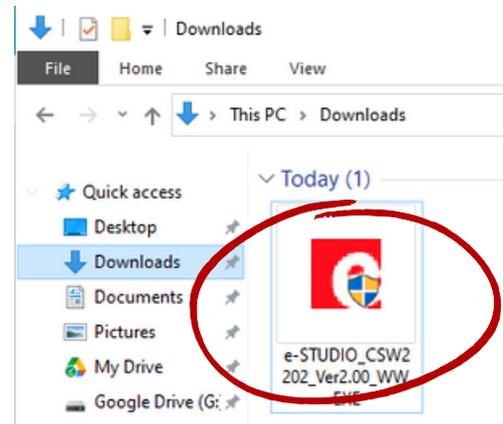


KW Central Printer Setup for Windows Based Computers

KW Central Printer Setup for Windows Based Computers

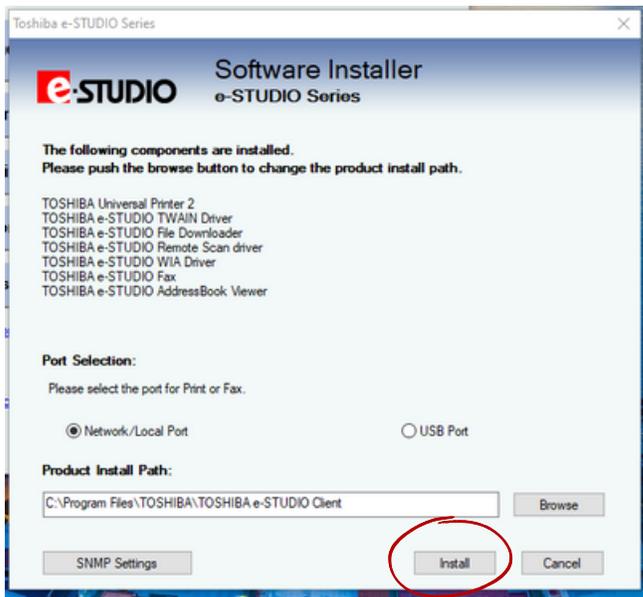
- Download the exe file [Here](#)
- Find the downloaded file and run it (double click for most computers)



- Make sure the "I agree" radio button is selected
- Click Next

- Click Recommended

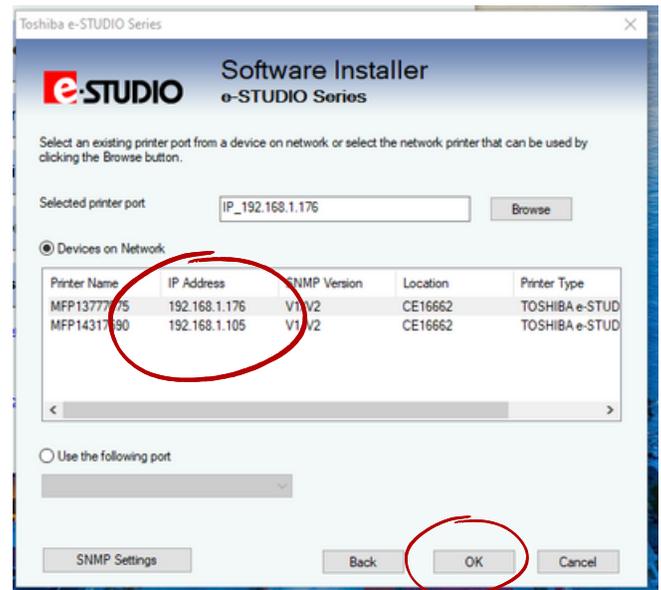




- Click Install

- Allow the program to search a while
- Select the Printer you want to install
- Click OK

*See list below for correct printer



List of Printers

Burlington Big Printer (Mail Room): 192.168.1.105

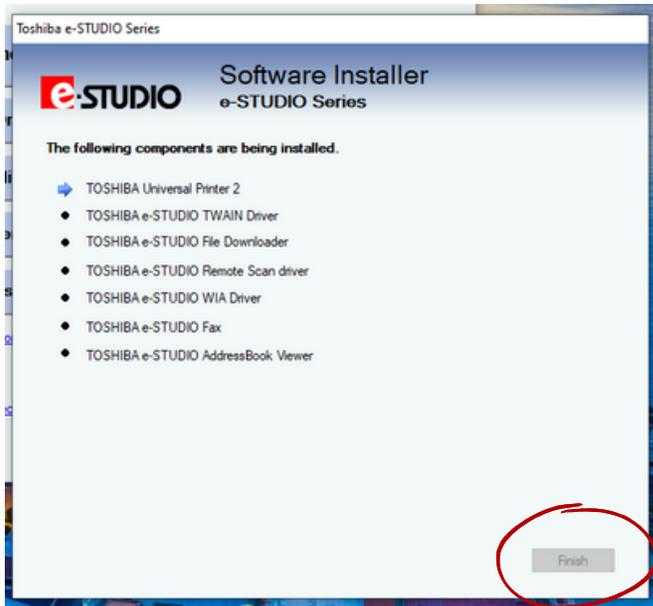
Burlington Little Printer (Back Wall): 192.168.1.176

Mebane: 10.0.10.40

Hillsborough Downstairs: 10.0.0.150

Hillsborough Upstairs: 10.0.0.151

KW Central Printer Setup for Windows Based Computers

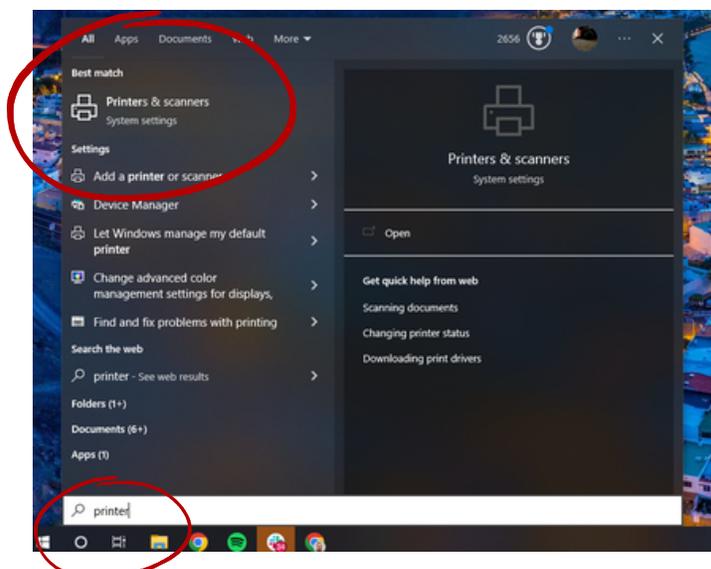


- You will see this screen for a while
- You will be asked if you want this printer to be the default printer for this computer
- Click Finish when the program finishes

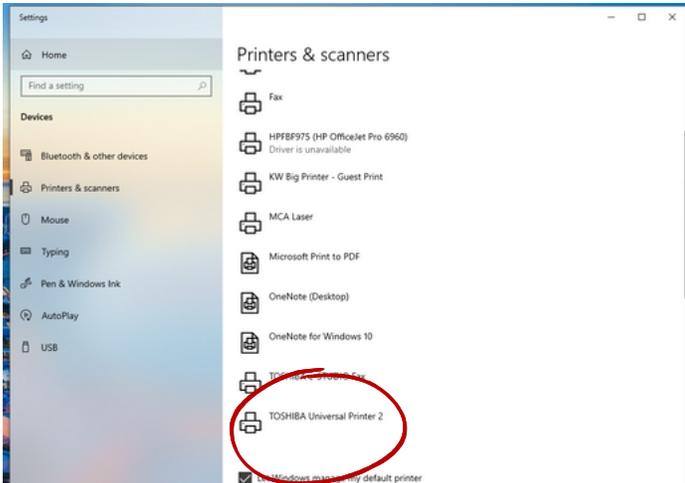
- Click Exit
- Click "yes" that you want the program to exit



- Hit the Windows key on your keyboard
- Type Printer
- Click Printers & Scanners

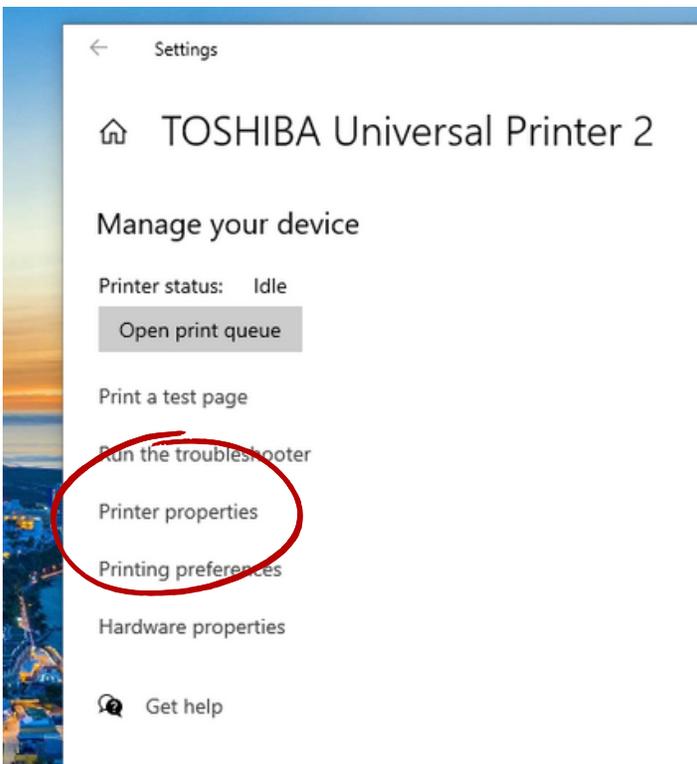


KW Central Printer Setup for Windows Based Computers



- Find the printer you just installed (Usually this will say TOSHIBA Universal Printer) or similar

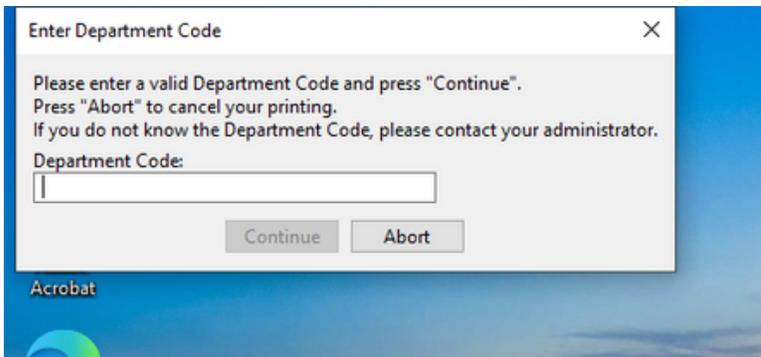
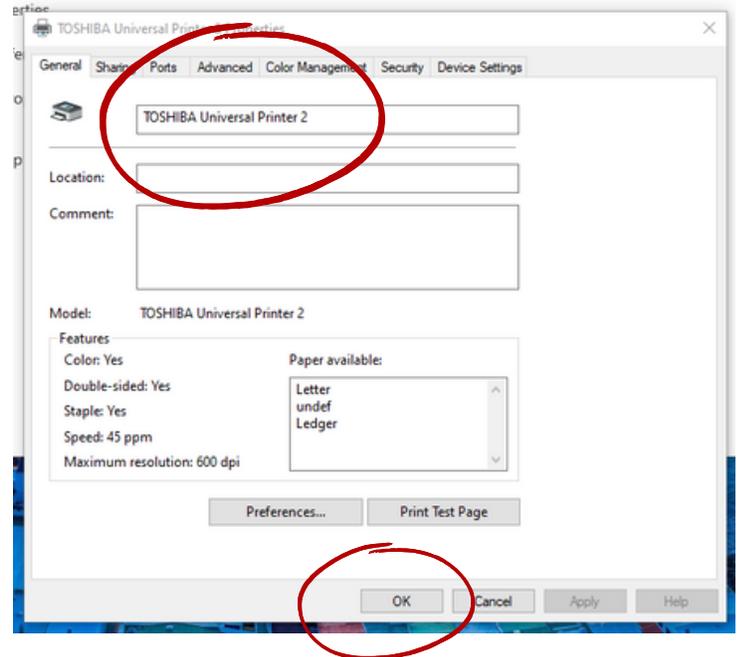
- Click Manage



- Click Printer Properties

KW Central Printer Setup for Windows Based Computers

- Type a New name that you will remember in the top box
- Click OK



- When You print you should receive the prompt to enter your department code
- Type in in and hit Continue

If this worked, congratulations! Your computer is connected to the printer. Feel free to repeat to whatever printers you need to be connected to.

If this did not work, please contact:

Daniel the MCTT
thedanielmiller@kw.com